



... the difference is in black & white

Todd Budde
¹Licensed Representative
P. O. Box 602
Carlsbad, CA 92018
tbudde@onyxmoneymoney.com
www.onyxmoney.com
Ph: 760-209-0024 x3
Fax: 866-560-3736
CA Insurance Lic. #: 0A23019

Thank you for considering ONYX Financial & Insurance Services to help establish your corporation. Upon receipt of payment via the attached faxed "draft check" document, we will begin the process. You can expect your incorporation to be completed in approximately 7 – 10 business days.

You will receive the following with your Standard package* (ONLY \$695):

- | | |
|-------------------------------------------------|------------------------------------------------|
| ✓ Preliminary name check with the state | ✓ Corporate Kit & Seal (\$80 value) |
| ✓ Preparation and Filing of Formation Documents | ✓ Corporate Forms CD (\$75 value) |
| ✓ Free Registered Agent Service for 6 months | ✓ Tax Id (EIN) Obtainment Service (\$70 value) |
| ✓ Certified Copy of State Filed Documents | ✓ 2-day Fed Ex Shipping |
| ✓ Expedited Processing Service (\$75 value) | |

* Please refer to the "Order Form" attached for all services and fees. We can complete your incorporation for as little as \$500. However, we recommend you go with the "Standard Package" because it takes the hassles out of staying compliant with your annual/quarterly reporting requirements.

In addition to the incorporation services, I, or one of my associates can help you with these other solutions:

- | | | |
|----------------------------------------------|---------------------------------------------------------------|-----------------------------------------------------------|
| <input type="checkbox"/> General Liability | <input type="checkbox"/> Key-man insurance | <input type="checkbox"/> ¹ Saving for college |
| <input type="checkbox"/> Workers' Comp | <input type="checkbox"/> Aflac | <input type="checkbox"/> ¹ 401K plans |
| <input type="checkbox"/> Auto insurance | <input type="checkbox"/> Health insurance | <input type="checkbox"/> ¹ IRA's |
| <input type="checkbox"/> Bonding | <input type="checkbox"/> Payroll Services | <input type="checkbox"/> Incorporating Services |
| <input type="checkbox"/> Life insurance | <input type="checkbox"/> Employee Leasing | <input type="checkbox"/> Course of Construction Insurance |
| <input type="checkbox"/> Buy-sell agreements | <input type="checkbox"/> ¹ Planning for retirement | |

Your business needs are important to us. I realize that often times your schedule may not allow you to take care of office related business during the traditional business week. Therefore, please feel free to call evenings and weekends – if no one is in the office, someone will pick up on their cell phone or will receive your message immediately.

I am looking forward to what will hopefully be the beginning of a long-term, mutually beneficial business relationship.

Sincerely,

A handwritten signature in cursive script that reads "Todd M. Budde".

Todd M. Budde

EIN AUTHORIZATION

I hereby grant ONYX Financial & Insurance Services permission to file the Federal Tax ID (EIN) application with the IRS on my behalf.

Signature

Date

Print Name

Address

City, State Zip

Phone

SIGN HERE



INCORPORATION SERVICES ORDER FORM

| SERVICE | DESCRIPTION | COST PER ITEM | STANDARD PACKAGE | USE THIS COLUMN TO CUSTOMIZE YOUR PACKAGE |
|---------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|------------------|-------------------------------------------|
| Access to an ONYX representative | For questions and answers via phone (includes evenings and weekends) and eMails. | INCLUDED | YES | INCLUDED |
| Preliminary Name Check w/State | We conduct a preliminary name check in the state where you wish to form your business to determine if the name is already in use. | INCLUDED | YES | INCLUDED |
| Preparation & Filing of Formation Documents | We complete your documents and send them to the state. | INCLUDED | YES | INCLUDED |
| Free Registered Agent Service for 6 months | The state required agent receives and processes important legal and tax documents. The first 6 months is free. Thereafter, you can act as your own agent or we can take care of it for you at a cost of \$129/year. As part of the service, you will receive free access to an online compliance tool created to assist you with meeting the state-imposed requirements and regulations corporations face, which are often overlooked by business owners after the company formation process is complete. The software reminds you what has to be sent in and creates the forms with your info to print and mail. | INCLUDED | YES | INCLUDED |
| Registered Agent Service for 18 months | If you don't sign up for 18 months now, you will get the opportunity to add 12 months for \$129 at the end of your FREE 6 months (see above). | \$129 | NO | |
| Certified Copy of State Filed Documents | Issued by the state, this document is often needed to open a bank account. | INCLUDED | YES | INCLUDED |
| Expedited Processing Service | 4-6 weeks is the normal turn-around time. With the expedited service, the time is typically 7-10 business days. | \$50 | YES | |
| Corp. Kit & Seal | Embossed Corp Seal and other tools to stay compliant | \$99 | YES | |
| Corporate Forms CD (Not needed if you have the Agent Service as the forms are on-line in that case). | Customizable docs to help you comply with corporate requirements. Includes instructions of how and when to use the forms. Types of forms: Bylaws, annual & special director/shareholder meetings, and various director resolutions. | \$75 | YES | |
| Tax ID (EIN) Obtainment Service | This ID is required. If you currently have one, you need a new one for the new corporation. | \$70 | YES | |
| Compliance DVD: After the Inc Dries | A DVD to help guide you through the basic ongoing requirements in your state. | \$35 | NO | |
| 2-Day Fed Ex | Shipping of your final documents | INCLUDED | YES | INCLUDED |
| Over-night shipping | If 2-day shipping is not fast enough, you can upgrade. | \$20 | NO | |
| California Domestic Inc. Initial Report Filing: | Initial statement of information | \$100 | YES | |
| Ultimate Business Planner | Software to help you write your business plan | \$75 | NO | |
| Business License Application Package | We will help establish your state, county, and city business licenses. Includes research, applications, and licensing authority contact information. | \$75 | NO | |
| California 48hr Rush Filing | 24-48 hours to gain state approval. | \$450 | NO | |
| BASIC REQ'D FEES | THIS IS THE TOTAL OF BASE FEES REQR'D FOR THE CUSTOM PACKAGE | | | \$500 |
| TOTAL | | | \$695 | \$ |

Please start my incorporation services with the "Standard package" for \$695

Please start my incorporation services with the "Customized Order" for a total of \$ _____

ONYX Financial & Insurance Services

P.O. Box 602 • Carlsbad, CA 92018 • PH: 1-800-493-0727 • FX: 1-866-560-3736 • www.onyxmoney.com

APPLICATION FOR INCORPORATION

| | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| Name of Corporation (first choice): | |
| DBA (doing business as): | |
| Business physical street address: | |
| Business physical city: | |
| Zip code: | |
| Mailing street or PO box (if different): | |
| City: | |
| Zip Code: | |
| Phone: | |
| Fax: | |
| eMail address: | |
| Social Security Number: | |
| Principal business type: | |
| Specific business purpose: | |
| President (name & address): | |
| Vice-President(name & address): | |
| Secretary(name & address): | |
| Treasurer(name & address): | |
| Type of corporation (C, S, LLC, non-profit): | |
| Capital Stock Information. The default is 2000 shares at \$.01/share. If you increase the amount, some states charge a higher fee. California does not: | |

HOW TO START YOUR INCORPORATION SERVICES

- 1. COMPLETE THE ORDER FORM (CHOOSE STANDARD OR CUSTOM)
- 2. SIGN THE ONYX DISCLAIMER
- 3. SIGN THE EIN AUTHORIZATION FORM
- 4. WRITE A CHECK FOR THE FULL AMOUNT DUE PAYABLE TO **ONYX FINANCIAL**
- 5. SIGN THE "PAY BY DRAFT CHECK" AREA BELOW
- 6. TAPE THE CHECK TO THIS FORM
- 7. FAX ALL DOCUMENTS TO: 1-866-560-3736 (This comes direct into my eMail)

PAY BY DRAFT CHECK :

I, _____, AUTHORIZE ONYX FINANCIAL & INSURANCE SERVICES TO USE MY FAXED COPY OF CHECK # _____ IN THE AMOUNT OF \$ _____ AS A DRAFT CHECK. THIS DRAFT WILL BE AUTOMATICALLY DEBITED FROM MY ACCOUNT. I UNDERSTAND THAT I PRESENTLY HAVE THE FUNDS AVAILABLE IN MY ACCOUNT TO PROCESS THIS DRAFT TRANSACTION. THIS TRANSACTION IS ON A ONE-TIME ONLY BASIS, SOLELY FOR THE PURPOSE OF SECURING INSURANCE COVERAGE. **FAX TO: 1-866-560-3736.**

SIGN HERE



 X

SIGNATURE

DATE

NOTE: PLEASE *DO NOT* SEND THE ORIGINAL CHECK IN THE MAIL!

PLACE CHECK HERE OR ON A SEPARATE SHEET OF PAPER

ONYX Financial & Insurance Services Disclaimer

General

ONYX Financial & Insurance Services is a "full service" financial services company. ONYX Financial & Insurance Services uses the information provided on our order forms to complete the information on the required state forms. **ONYX Financial & Insurance Services is not a law firm and neither ONYX Financial & Insurance Services nor any of its employees provide legal services or legal advice. Further, no representations or warranties, express or implied, are given regarding the legal or other consequences resulting from the use of our services or forms. If you have legal questions or tax questions, please consult with your attorney or tax professional.** ONYX Financial & Insurance Services, its agents, representatives and employees specifically disclaim any warranty beyond the limited warranty stated above, whether express or implied, including the implied warranties of merchantability and fitness for purpose. Under no circumstances will ONYX Financial & Insurance Services, its advisors, agents, representatives and employees be liable or responsible for any damage or inconvenience caused or alleged to be caused by the use of our services. ONYX Financial & Insurance Services' liability relating to any product or service shall be strictly limited to the amount paid to and received by ONYX Financial & Insurance Services for such product or service. ONYX Financial & Insurance Services shall not be liable for special, indirect or consequential damages, including lost profits, even if it has been advised of the possibility of such damages, arising from any cause whatsoever, including negligence.

Formation Orders

ONYX Financial & Insurance Services' liability is limited only to amounts paid to ONYX Financial & Insurance Services for specified formation services. If you are not satisfied with our service, please contact our customer service department at 1-800-493-0727. If an order is cancelled after payment has been taken by ONYX Financial & Insurance Services but before a preliminary name check has been completed, ONYX Financial & Insurance Services will refund the total order amount less a \$25 processing fee. If the order is cancelled after the preliminary name check has been completed but before the formation documents have been created, ONYX Financial & Insurance Services will refund the total order amount less a \$50 processing fee. If the order is cancelled after the formation documents are created, ONYX Financial & Insurance Services will refund the total amount of the order less a \$75 processing fee if the formation document is not already filed with the state. Money paid to ONYX Financial & Insurance Services that has already been paid to the state filing fees or to suppliers is not refundable.

Reinstatement Orders

If an order is cancelled after payment has been taken from ONYX Financial & Insurance Services but before reinstatement has started, ONYX Financial & Insurance Services will refund the total order amount less a \$25 processing fee. If an order is cancelled after reinstatement research is completed, ONYX Financial & Insurance Services will refund the total order amount less a \$110 cancellation fee.

Returned Checks

A \$25 fee will be added to all checks returned to ONYX Financial & Insurance Services due to non-sufficient funds or closed accounts. In addition, a bank service fee will be charged on these checks.

Signature

Date

Print Name

SIGN HERE

Address

City, State Zip

Phone